

## TENANT CHECKLIST

### Actions a Tenant Must Take Based on CDC Order of September 4, 2020 (Temporary Halt in Residential Eviction Actions for Nonpayment of Rent)

**ALERT: Effective September 4, 2020 through December 31, 2020, a Centers for Disease Control and Prevention (CDC) order entitled “Temporary Halt in Residential Evictions to Prevent the Further Spread of COVID-19” prohibits a landlord from taking any action to evict for nonpayment of rent a residential tenant who provides the landlord a declaration under the order. A landlord who violates this order by proceeding with eviction for nonpayment of rent after the tenant provides a declaration according to the order is subject to a fine of no more than \$100,000 if the violation does not result in a death or one year in jail, or both, or a fine of no more than \$250,000 if the violation results in a death or one year in jail, or both, or as otherwise provided by law. An organization violating this Order may be subject to a fine of no more than \$200,000 per event if the violation does not result in a death or \$500,000 per event if the violation results in a death or as otherwise provided by law.**

- To be covered by a halt in eviction from your residence under the CDC order you must provide your landlord or property manager a declaration under penalty of perjury that complies with the requirements of the CDC order.

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| <b>STEPS YOU NEED TO TAKE AS SOON AS POSSIBLE:</b> |
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1. **Decide whether to provide the landlord a declaration under the CDC order, a notice under Arizona Executive Order 2020-49, or both.** \_\_\_\_\_
2. **Provide an accurate truthful declaration to your landlord or property owner that complies with the requirements of the CDC order, such as this form declaration.** \_\_\_\_\_
3. **Apply for a government or nonprofit [rental assistance](#) program and provide all documents requested.** \_\_\_\_\_
4. **Continue to pay as much rent as you are able from rental assistance and other income and follow all the other terms of your lease and rules of the place where you live.** You may also still be evicted for reasons other than not paying rent or making a housing payment. \_\_\_\_\_
5. **Keep documentation** that is proof of your substantial loss of income from your pre-pandemic income level due to loss of hours of work, loss of wages, lay-off, or extraordinary out-of-pocket medical expenses likely to exceed 7.5% of your 2020 adjusted gross income. **Also keep documentation** of your living expenses through December 31, 2020. \_\_\_\_\_